



February 2024: Riverside Leadership Academy - Board Meeting Minutes



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| <p>Board of Directors Meeting Date: February 27, 2024 @ 6:00 PM Virtual Meeting: Google Meet</p> | <p>Notes</p> |
| <p>Opening Session</p> | |
| <p>Meeting called to order Welcome guests & recognition</p> | <p>Called to Order at 7:31pm by Board Chair Siobhan Brewer Quorum Status Confirmed. Attendance Record</p> |
| <p><u>Reading of Mission Statement</u></p> | <p>Jessica Ray - Read the mission statement for the Board</p> <p><i>Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.</i></p> |
| <p><u>Consent Agenda</u> c. Approval of February 27th Agenda *Link documents</p> | <p>Steven Evans motions to approve the agenda Alex Ranieri seconds Vote passed: Unanimous</p> |
| <p><u>Public Comment/Citizen Input:</u> Public Comment Statement and Guidelines</p> | <p>No public comment</p> |
| <p><u>Announcements and Acknowledgement</u></p> | <p>The next scheduled Board Meeting will be March 13, 2024. The April Board meeting is tentatively scheduled in person for April 20, 2024.</p> |
| <p><u>Reports</u></p> | |
| <p><u>Facility Update</u> a. Lease Agreement & Modular Units</p> | <p>Siobhan signed the lease agreement for modular units - we do have the option to purchase eventually and we are getting new units. Steve Hubrich will close on the land for RLA on February 29th, and signs will go up on the property. This information should be included in the town hall meeting for March 6th.</p> |



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| <p>Administrative Report N/A</p> | <p>Projected Administrative Report Start- June 2024</p> |
| <p>CSP Financial Report</p> <p>a. Preliminary budget set based on 5-year projections-The initial draft of the budget is able to be amended. There will be a revised version presented in April and a final in May</p> | <p>Steven Evans motions to approve the budget draft Erika Butters seconds Vote passed: Unanimous</p> <p>A checking account for RLA has been opened with Truist Bank. Jessica Ray (Treasurer) will be added as a second signer for the account.</p> |
| <p>Policies</p> | |
| <p>Policies</p> <p><i>Consent Agenda:</i></p> <ul style="list-style-type: none"> ☰ 1.3 Records Retention & Disposition Policy - RLA ☰ 5.002 Student Transportation Plan - RLA ☰ 3.008 Hiring & License Renewal Plan- RLA ☰ 3.009 Beginning Teacher Support Plan- RLA ☰ 5.011 Exceptional Children Services- Full Continu... | <p>Steven Evans motions to approve the policies listed in the consent agenda.</p> <p>Discussion of Beginning Teacher policy: Clarification of the language and how mentors will be chosen; clarification about “voluntary activities” for beginning teachers.</p> <p>Erika Butters seconds Vote passed: Unanimous</p> |
| <p>Closed Session</p> | |
| <p>Closed Session - Pursuant to NC GS 143.318.11 Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:</p> <p>Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.</p> <p>The Board will give their best estimate of the time</p> | <p>No closed Session this Board Meeting</p> |



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| needed for Closed Session, but all timing will be approximate | |
| Final Updates | |
| <ol style="list-style-type: none"> 1. The board will review strategic hiring. Damien & Kelli will edit time frames. 2. There are 39 job applicants to date. 3. All RTO policies have been completed and updated as of today. | <p>Erika Butters motions to adjourn Steven Evands seconded Vote passed: Unanimous</p> |
| Adjournment | 8:06pm |
| Minutes Prepared by | Alex Ranieri |
| Board Approved | Mar 13, 2024 |