




Board of Directors Meeting Date: June 12, 2024 @ 6:00 PM	Action	Person	Notes
Opening Session			
Meeting called to order Welcome guests & recognition	Announce	Board Chair	Virtual Meeting Information: Google Meet Amy Hobgood call to order 6:03 PM Board members present: Amy Hobgood, Alex Ranieri, Jessica Ray, Steven Evans, Greg Sims, Erika Butters Board members absent: Sam Amaral Guests- Cory Draughon, Paul Jasin, Andrew Eagan
<u>Reading of Mission Statement</u> Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.	Read the Mission Statement once the meeting is called to order.	Board Member	Jessica Ray read the mission statement
<u>Consent Agenda</u> a. Approval of June 12 Agenda b. Approval of May 30 Minutes <i>*Link documents</i>		Board Members	 RLA - Board Agenda - May 30, 2024_Minutes.pdf Erika motioned to approve consent agenda Steven seconded Unanimous approval
<u>Public Comment/Citizen Input</u>	Read Public Comment Statement and Guidelines	Board Chair	Request(s) for Public Comments No public in attendance
<u>Announcements and Acknowledgement</u>	Share	Board Members	Amy acknowledged the CSRB approval with no follow-up questions



<u>Reports</u>			
<p><u>Facility Update</u></p> <ul style="list-style-type: none"> a. Timeline b. Bond closing documents 	Report	Paul Jasin Andrew Egan	<p>P Riverside Leadership - Parameter Sale 6.10.24.pptx</p> <p>W Riverside 2024 - Resolutions Borrower and Lessee (...)</p> <p>W Riverside Leadership Academy Timeline.docx</p> <p>W Redline-Riverside 2024 - Contractor Consent-4870-1...</p> <p>W Riverside 2024 - Collateral Assignment of Contracts...</p> <p>W Riverside 2024 - Contractor Consent.docx</p> <p>W Riverside 2024 - Form of Opinion of Borrower's Cou...</p> <p>W Riverside 2024 - Memorandum of Lease Agreement...</p> <p>Steven motioned to approve bond resolution and parameters as presented Erika seconded Unanimous approval</p>
<p><u>Administrative Report</u></p> <ul style="list-style-type: none"> • Proposed New Hires 	Report	Executive Director	<p>P Proposed Hires June 12 2024</p> <p>Siobhan reviewed the hiring process from the past month Will present third batch of recommendations for hire in closed session</p>
<p><u>CSP Financial Report</u></p> <p>N/A</p>	Report	CSP	
<p><u>Riverside Leadership Academy Foundation</u></p> <ul style="list-style-type: none"> • Update on Foundation Action 	Report	CSP	
<p><u>Committee Reports</u></p>	Report	Board/Committee Chair	<p>W 1.008 Prohibition Against Discrimination, Harassme...</p>



<ul style="list-style-type: none"> a. Finance Committee b. Facilities Committee <ul style="list-style-type: none"> i. Playground c. Personnel Committee <ul style="list-style-type: none"> i. Update on hiring process ii. Retirement Vendor Recommendation d. Governance Committee <ul style="list-style-type: none"> i. Employee Handbook ii. Bell Schedule iii. Anti-Harassment and Bullying Policy iv. Approval of the Charter Agreement e. Outreach Committee <ul style="list-style-type: none"> i. Mumfest ii. New Mascot iii. School Apparel f. Grant Committee <p><i>Update committee assignments due to board changes.</i></p>			<p>Facilities- new proposal for furniture with a slight increase in price. Steven motioned to approve Siobhan to sign for 246,000 for furniture purchase Greg seconded Unanimous pass</p> <p>Siobhan reviewed the bell schedule is being finalized Siobhan shared the employee handbook for the board to review</p>

Policies

<p><u>Policies</u></p> <ul style="list-style-type: none"> a. Approve Child Sexual abuse and trafficking policy b. Create and approve policy on how frequently and in what forms the Child Sexual Abuse and Trafficking Policy will be presented to staff, parents, students, and volunteers <ul style="list-style-type: none"> i. Create sign of acknowledgement for this policy <ul style="list-style-type: none"> 1. Add to volunteer application ii. Add to handbooks <ul style="list-style-type: none"> 1. Ensure that all employees sign handbook/understanding of this policy (required by Utica Insurance Policy - pg.2, question 2b) 	<p>Discuss</p>	<p>Board Members / Executive Director</p>	<p>Steven motioned to approve policy 1.008 Greg seconded Unanimous pass</p>
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<u>Insurance</u>			
<p>Insurance</p> <ul style="list-style-type: none"> a. Review <ul style="list-style-type: none"> i. Before and after care requirements: Utica, page 2, question 3 	Discuss	Board Members / Executive Director	<ul style="list-style-type: none"> 📄 2024 RLA Student Accident App - unsigned.pdf 📄 2024 RLA UTICA SUPPLEMENTAL SCHOOL ... <p>Steven motioned to approve the vendor recommendation from CSP Erika seconded Unanimous approval</p>
<u>Trainings</u>			
<p><u>DPI Required Training / Submissions</u></p> <ul style="list-style-type: none"> • Update on New Charter Leader Training 	Update / Discussion	Executive Director	
<u>Closed Session</u>			
<p>Closed Session - Pursuant to NC GS 143.318.11</p>			<p>Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:</p> <p>Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.</p> <p>The Board will give their best estimate of the time needed for Closed Session, but all timing will be approximate.</p> <p>Steven motioned to move to closed session pursuant to NC GS 143.318.11 for personnel Jessica seconded Unanimous approval</p>



			Steven motioned at 7:41 to come out of closed session Greg seconded Unanimous approval
Action after Closed Session			
<ol style="list-style-type: none"> 1. Erika motioned to approve new hires as presented by Siobhan. Jessica seconded Unanimous approval 2. Steven motioned to move Siobhan Brewer from Interim Executive Director to Executive Director for Riverside Leadership Academy Erika seconded Unanimous approval 3. 			
Adjournment	Announce	Board Chair	Erika motioned to adjourn the meeting Jessica seconded Unanimous approval Meeting adjourned at 7:47 pm