















November 2023: Riverside Leadership Academy - Board Agenda

Board of Directors Meeting Date: November 22, 2023 @ 6:00 PM	Action	Person	Notes
Opening Session			
Meeting called to order Welcome guests & recognition	Announce	Board President / Chair	Virtual Meeting Information: Google Meet
Reading of Mission Statement Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.	Read the Mission Statement once the meeting is called to order.	Board Member	
Consent Agenda <ul style="list-style-type: none"> a. Approval of November 22 Special Agenda b. Approval of November 08 Board Meeting Minutes <i>*Link documents</i>		Board Members	
Public Comment/Citizen Input	Read Public Comment Statement and Guidelines	Board President / Chair	Request(s) for Public Comments
Announcements and Acknowledgements	Share		
Reports			
Facility Update - Contractor Update	Report	Damien	<ul style="list-style-type: none"> ● Architectural drawings are scheduled to be finished by Nov 30 ● The renderings will be available 1 week after that date ● The engineer is still working with the city/county on the site plan feedback ● Hubrich will join the board meeting on December 13

November 2023: Riverside Leadership Academy - Board Agenda

<p><u>Administrative Report</u></p>	Report	Damien	
<p><u>CSP Financial Report</u></p> <p>a. Audit/tax return proposals</p>	Report	Cory	<ul style="list-style-type: none">  Audit and Tax Proposal.pdf  RLA - 2024 Engagement Letter - BARR, CPA.pdf  Riverside Leadership Academy Proposal.pdf
<p><u>Committee Reports</u></p> <p>a. Review Committee Assignments and set committee meeting dates to review tasks</p> <ul style="list-style-type: none"> i. Finance Committee ii. Facilities Committee iii. Personnel Committee <ul style="list-style-type: none"> 1. <i>Director of Curriculum, Instruction, & School Culture</i> iv. Governance Committee 	Report	Board/Committee Member	<ul style="list-style-type: none">  2023 Director of Curriculum, Instruction and School ...
<p><u>Marketing</u></p> <p>a. Review Calendar of Community Events</p>	Discussion/Vote	Alex Ranieri	<ul style="list-style-type: none">  RLA Marketing Opportunities.docx
<u>Policies</u>			
<p><u>Governance</u></p> <p>a. Review and approve policies:</p> <p>Consent Agenda:</p> <ul style="list-style-type: none"> i.  4.000 Accessing Funds Policy - RLA ii.  4.001 Budget Planning and Approval - RLA iii.  4.002 Third-Party Contracts - RLA iv.  4.003 Financial Audits - RLA v.  4.004 Purchasing and Payments - RLA vi.  4.005 Use of Federal Funds - RLA vii.  4.006 Financial Controls Policy - RLA viii.  4.007 Refund Policy - RLA 	Vote	Governance Committee	<ul style="list-style-type: none">  RLA - Policy Database

November 2023: Riverside Leadership Academy - Board Agenda

<ul style="list-style-type: none"> ix. 5.000 Student Records Policy - RLA x. 5.005 Homebound Services Policy- RLA xi. 5.006 Exceptional Children Services - RLA xii. 5.01 10/20 Day Rule Policy - RLA <p><u>Discussion:</u></p> <ul style="list-style-type: none"> I. RLA Board Evaluation II. Riverside Leadership Academy _ SchoolMint_App... III. 02. Riverside Leadership Academy Bylaws.pdf 			
Trainings			
<p><u>DPI Required Training / Submissions</u></p> <ul style="list-style-type: none"> a. RTO Phase 1 Submissions <ul style="list-style-type: none"> i. Due Nov 29th 	Update / Discussion	Board Members	
Closed Session			
<p>Closed Session - Pursuant to NC GS 143.318.11</p>			<p>Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:</p> <p>Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.</p> <p>The Board will give their best estimate of the time needed for Closed Session, but all timing will be approximate.</p>
Action after Closed Session			
1.			

November 2023: Riverside Leadership Academy - Board Agenda

2. 3.			
Adjournment	Announce	Board President / Chair	