



February 2024: Riverside Leadership Academy - Board Meeting Minutes



Board of Directors Meeting Date: February 16, 2024 @ 6:00 PM Virtual Meeting: Google Meet	Notes
Opening Session	
Meeting called to order Welcome guests & recognition	Called to Order at 6:01pm by Board Chair Damien Perez Quorum Status Confirmed. Attendance Record
<u>Reading of Mission Statement</u>	Erika Butters - Read the mission statement for the Board <i>Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.</i>
<u>Consent Agenda</u> a. Approval of February 16 Agenda b. Approval of February 06 Meeting Minutes *Link documents	Erika Butters motions to approve the agenda & minutes Steven Evans seconds Vote passed: Unanimous
<u>Public Comment/Citizen Input:</u> Public Comment Statement and Guidelines	No public comment
<u>Announcements and Acknowledgement</u>	None
<u>Reports</u>	
<u>Facility Update</u> a. Cory updated engagement letter. He explained the purchase agreement as a pathway to receive financing for facilities. The board reviewed budget documents, lease purchase	Sam Amaral motioned to accept the Purchase Lease agreement and grant Siobhan authority to sign on the board's behalf. Greg Sims seconds Vote passed: Unanimous Carolina Modular Lease-28K per month at 36 months- Cory recommends that we go with the 36 month lease.



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<p>agreement, and modular proposal.</p>	<p>Steven Evans motioned that we move forward with 36 month lease and grant Siobhan authority to sign the modular agreement on the board's behalf. Sam Amaral seconds Vote passed: Unanimous</p>
<p>Administrative Report N/A</p>	<p>Projected Administrative Report Start- June 2024</p>
<p>Committee Reports</p> <ul style="list-style-type: none"> a. Finance Committee b. Facilities Committee c. Personnel Committee d. Governance Committee e. Marketing & Enrollment Update 	<p>Governance: Set a date in March in SOAR analysis and updated board headshots. Doodle poll will go out soon. Sign up for more than one time option please.</p> <p>Marketing: Schoolmint update- 425 currently in lottery. SpongeBob- Shows run an hour. Setup and Cleanup- Board members need to sign up. Siobhan sent sign-up form to board members.</p> <p>Remote town Hall is February 22, 2024 at 7pm. Board can join early Sara B will promote. Kelly and Damien will do the presentation. Sara B and Damien will work on the logistics.</p>
<p><u>Policies</u></p>	
<p><u>Policies</u></p> <ul style="list-style-type: none"> a. <i>2024-2025 RLA School Calendar</i> 	<p>Edited school calendar to reflect CSPs recommendations for optional teacher workdays. Hours will be double checked to ensure that we are meeting the 1025 instructional hour requirement for Office of Charter Schools.</p> <p>Steven Evans motioned to adopt the calendar as presented. Erika Butters seconds Vote passed: Unanimous</p>
<p><u>Closed Session</u></p>	
<p>Closed Session - Pursuant to NC GS 143.318.11 Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A</p>	<p>No closed Session this Board Meeting</p>



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<p>public body may hold a closed session and exclude the public only when a closed session is required:</p> <p>Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.</p> <p>The Board will give their best estimate of the time needed for Closed Session, but all timing will be approximate</p>	
Action after Closed Session	
	<p>Motion to Adjourn by: Erika Butters Seconded by: Steven Evans Vote: Unanimous</p>
Adjournment	6:25pm
Minutes Prepared by	Amy Hobgood
Board Approved	Mar 13, 2024