



## December 2023: Riverside Leadership Academy - Board Meeting Minutes



Board of Directors Meeting Date: December 20, 2023 @ 6:30 PM Virtual Meeting: <a href="#">Google Meet</a>	Notes
<b>Opening Session</b>	
Meeting called to order Welcome guests & recognition	Called to Order at 6:31pm by Board Chair <span style="background-color: #e0e0e0;">Damien Perez</span> Quorum Status Confirmed. <a href="#">Attendance Record</a>
<b><u>Reading of Mission Statement</u></b>	Siobhan Brewer - Read the mission statement for the Board  <i>Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.</i>
<b><u>Consent Agenda</u></b> a. Approval of <b>December 20</b> Agenda b. Approval of December 13 Meeting Minutes *Link documents	Erika Butters motions to approve the agenda & minutes Siobhan Brewer seconds Vote passed: Unanimous
<b><u>Public Comment/Citizen Input:</u></b>  <a href="#">Public Comment Statement</a> and Guidelines	No public comments
<b><u>Announcements and Acknowledgement</u></b>	Dee Taylor has submitted her paperwork to run for Craven County School Board (District 3). Discussion regarding split time between RLA board responsibilities and campaign. The board will begin interviewing potential new board members in January 2024, and Dee will continue to serve on the board for the time being.
<b><u>Reports</u></b>	
<b><u>Administrative Report</u></b> N/A	Projected Administrative Report Start- June 2024
<b><u>Committee Reports</u></b>	Motion to open bank account by Erika Butters



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<p>a. Marketing: Sponsor Opportunity</p>	<p>Sara Boileau will send out a social media blast about RLA’s recruitment of new board members.</p> <p>Discussion about becoming a sponsor for the Craven Literacy Council’s Daddy/Daughter Dance. Proposal to approve silver sponsorship for dance.</p> <p>Siobhan Brewer motions to become a silver sponsor for the Daddy/Daughter dance. Siobhan Brewer seconds Vote passed: Unanimous</p>
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<b><u>Closed Session</u></b>	
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<p><b>Closed Session - Pursuant to <a href="#">NC GS 143.318.11</a></b> Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:</p> <p>Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.</p> <p>The Board will give their best estimate of the time needed for Closed Session, but all timing will be approximate</p>	<p>Erika Butters motions to go into closed session Dee Taylor seconds Vote: Unanimous</p> <p>General Discussion Topic: Discussion of final candidate for Director of Curriculum, Instruction, &amp; School Culture</p> <p>Erika Butters motions to go into closed session Greg Sims seconds Vote: Unanimous</p>
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<b>Action after Closed Session</b>	
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<p>1. Director of Curriculum, Instruction, &amp; School Culture</p>	<p>Dee Taylor motions to extend contract to candidate for the Director of Curriculum, Instruction, &amp; School Culture with a start date of July 1, 2024. Siobhan Brewer seconds Vote: Unanimous</p>
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	Siobhan Brewer motions to adjourn Erika Butters seconds
<b>Adjournment</b>	7:38pm
<b>Minutes Prepared by</b>	Alex Ranieri
<b>Board Approved</b>	Jan 10, 2024