



February 2024: Riverside Leadership Academy - Board Meeting Minutes



Board of Directors Meeting Date: February 24, 2024 @ 1:30 PM In-person Meeting	Notes
Opening Session	
Meeting called to order Welcome guests & recognition	Called to Order at 1:25pm by Board Chair Damien Perez Quorum Status Confirmed. Attendance Record
<u>Reading of Mission Statement</u>	Greg Sims - Read the mission statement for the Board <i>Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.</i>
<u>Consent Agenda</u> a. Approval of January 10 Meeting Minutes b. Approval of January 24 Agenda <i>*Link documents</i>	Erika Butters motions to approve the agenda Greg Sims seconds Vote passed: Unanimous
<u>Public Comment/Citizen Input:</u> Public Comment Statement and Guidelines	No public comment
<u>Announcements and Acknowledgement</u>	None
<u>Reports</u>	
<u>Facility Update</u> a. Quotes received from two vendors for modular units - will have decision in next couple of	



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weeks	
Administrative Report N/A	Projected Administrative Report Start- June 2024
Committee Reports* a. Personnel Committee: Interviewed 9 potential new board members and the committee is prepared to recommend 3 for approval by the board b. Marketing: Mardi Gras even date scheduled for Feb 10, 2024	Current RLA applications - 354; lottery will be held Mar 6, 2024
Policies	
<p>Policies - Consent Vote</p> <ul style="list-style-type: none"> a. 1.005 Conflict of Interest and Nepotism ... b. 3.001 Employee Agreements Hiring Polic... c. Testing Coordinator Job Description- RLA d. 2024-2025 RLA Testing Calendar <p>Policies - Individual Vote</p> <ul style="list-style-type: none"> e. RLA By Laws Revised 2024 f. 2023-2024 RLA Employee Handbook g. 3.004 Employee Leave - RLA 	<p>Vote to approve policies in consent agenda Motion by: Erika Butters Seconded by: Alex Ranieri Vote: Unanimous</p> <p>Vote to approve RLA Bylaws - revised Motion by: Siobhan Brewer Seconded by: Erika Butters Vote: Unanimous</p> <p>Vote to approve 2023-2024 Employee Handbook Motion by: Alex Ranierivise general school information at beginning of handbook to better reflect the school's charter; future plans to write school's vision and mission. Discussion: Need to re Seconded by: Greg Sims Vote: Unanimous</p> <p>Vote to approve 3.004 Employee Leave Policy Motion by: Siobhan Brewer Discussion: Clarification needed on employees requesting PTO before or after planned holidays or breaks.</p>



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	<p>Seconded by: Erika Butters Vote: Unanimous</p>
<u>Meeting Suspended</u>	<p>Suspended at 2:10pm Resumed at 3:34pm</p>
<u>Closed Session</u>	
<p>Closed Session - Pursuant to NC GS 143.318.11 Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:</p> <p>Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.</p> <p>The Board will give their best estimate of the time needed for Closed Session, but all timing will be approximate</p>	<p>Proposal to enter closed session at 3:35pm Motion by: Greg Sims Seconded by: Erika Butters Vote: Unanimous</p> <p>General Discussion: New Board Members & contract approval for the Director of Curriculum, Instruction, & School Culture</p>
<u>Action after Closed Session</u>	
<ol style="list-style-type: none"> 1. Personnel Committee Recommendations 2. Next Scheduled Board Meeting - February 14 	<p>Vote to approve three recommended candidates to join the RLA Board of Directors. Motion by: Alex Ranieri Seconded by: Erika Butters Vote: Unanimous</p> <p>Vote to approve contract for the Director of Curriculum, Instruction, & School Culture Motion by: Siobhan Brewer Seconded by: Greg Sims Vote: Unanimous</p>



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	<p>Discussion and vote on rescheduling the February Board meeting - proposal to move meeting to Feb 6, 2024 at 6:00pm. Motion by: Erika Butters Seconded by: Alex Ranieri Vote: Unanimous</p> <p>Motion to Adjourn by: Greg Sims Seconded by: Erika Butters Vote: Unanimous</p>
Adjournment	4:00pm
Minutes Prepared by	Alex Ranieri
Board Approved	Feb 6, 2024