



**November 13, 2024: Riverside Leadership Academy - Board Meeting Minutes**

Board of Directors Meeting Date: November 13, 2024 @ 6:00 PM On Campus- In Person Building A Room 108	Action	Person	Notes
<b>Open Session</b>			
Meeting called to order Welcome guests & recognition	Announce	Board Chair	6:02 called to order Welcome Evan McConnell- interested in becoming a board member
<b><u>Reading of Mission Statement</u></b> Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.	Read the Mission Statement once the meeting is called to order.	Board Member	
<b><u>Acceptance of Meeting Minutes</u></b> A. Approval of <b>November 13, 2024</b> Agenda B. Approval of Minutes: <ul style="list-style-type: none"> <li>● 10/9/2024 Regular Board Meeting- <ul style="list-style-type: none"> <li>■ RLA - Regular Board Meeting Min...</li> </ul> </li> </ul> *Link documents		Board Members	Motion:Erika Second:Greg Approved
<b><u>Public Comment/Citizen Input</u></b>	Read Public Comment Statement and Guidelines	Board Chair	Request(s) for Public Comments at Board Meeting: No public comment
<b><u>Announcements and Acknowledgements</u></b>			Ms. Brewer thanked the staff and parents and Hubrich



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<ul style="list-style-type: none"> <li>A. PSN and Grounds Beautification</li> <li>B. Parent Feedback Messages</li> </ul>			<p>Construction for helping to spread mulch in the playground.</p> <p>Parents feedback- pleased about the transition to RLA, students excited to come to school.</p> <p>Encourage feedback from everyone.</p>
<b>Reports</b>			
<p><b><u>Administrative Report</u></b></p> <ul style="list-style-type: none"> <li>A. Executive Director's Report -             <ul style="list-style-type: none"> <li>📎 _Executive Director Update November 13,...</li> </ul> </li> </ul>		Executive Director	<p>Reviewed enrollment etc.</p> <p>Front office- need some division</p> <p>Steven is going to reach out to Matt to find out the best plan. Storage ideas-Needs more investigation.</p> <p>Upcoming dates: POLs 3rd grade 12/10 1pm</p> <p>Middle school 12/11- cross curricular- afternoon</p> <p>Ms. Davis- Kindergarten this friday</p> <p>Service Project- K-2nd field trip to Senior Living facility</p> <p>Sub hiring-need to call meetings to do that.</p>
<p><b><u>Policies</u></b></p> <ul style="list-style-type: none"> <li>A. <b>Calendar 25/26 School Year</b></li> </ul>	1st review by Board		<p>Things to note- mental health days added, PD days are included, 2 weeks to provide feedback to admin team. We will vote on this in December.</p>
<p><b><u>Committee Reports</u></b></p> <ul style="list-style-type: none"> <li>A. Facilities Committee- update</li> <li>B. Finance Committee             <ul style="list-style-type: none"> <li>a. CSP Monthly Financial Report                 <ul style="list-style-type: none"> <li>📎 00. 2024.10 MFP RLA.pdf</li> </ul> </li> </ul> </li> <li>C. Governance Committee- No update at this time</li> <li>D. Outreach Committee- update</li> </ul>		Board/Committee Member	<p><b>Facilities:</b></p> <p>Steven- Committee met this morning with Hubrich and Bond group- Reviewed modular lease agreement. Peyton with Carolina Modular offered one month free rent. This will need to be reviewed by the finance committee during their next meeting. (29K credit for inconvenience)</p> <p>Cory will check with our attorney before we accept any credits. Steven will send information to Cory and Jessica to review.</p> <p>Construction is going well. Slab will be poured soon.</p> <p>Street lights have been applied for. Coming soon. Framing</p>



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<p>E. Personnel Committee- update</p>			<p>will go quickly- inside work will go much more slowly.  <b>Finance:</b>  Cory- Generally in a good place financially. End of year projection is tightening. EC Contracted services is elevated (50K adjustment from planned budget) Revenue- positive moves with federal revenues. Still awaiting local funds from Craven County. All counties have been delayed due to IC. PMRs were delayed. Funds should be arriving. PMR 1 payments have been received. Expenditures are on pace with budget.  <b>Outreach:</b>  Alex- RLA is registered for the New Bern Christmas Parade. PSN will take this on. Erika will be attending the PSN meetings as a board liaison.  <b>Personnel:</b>  Erika- Great interview with Evan McConnell- Will discuss during closed session</p>
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**Closed Session**

<p><b>Closed Session - Pursuant to <a href="#">NC GS 143.318.11</a></b>  <b>Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:</b></p> <p>Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.</p> <p>The Board will give their best estimate of the time needed for Closed Session, but all timing will be</p>		<p>Executive Director Board Members</p>	<p>Greg motioned to go into closed session at 6:52. Erika seconded the motion. Unanimous vote.</p> <p>Exit Closed session 7:06  Motioned by Steven and seconded by Greg.  Unanimous approval</p>
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<p>approximate.</p> <p>A. Personnel</p>			
<b>Action after Closed Session (if needed)</b>			
<ol style="list-style-type: none"> <li>1. Acceptance of Resignation of teacher 6/7 Science- Post position</li> <li>2. New Subs- 3</li> <li>3. Acceptance of Resignation of Board Member</li> <li>4. New Board Member-</li> </ol>			<p>Motion:Greg Second:Erika</p> <p>Unanimous vote.</p>
<p><b>Adjournment</b></p>	<p>Announce</p>	<p>Board President / Chair</p>	<p>Motion to adjourn: Alex motioned to adjourn at 7:10pm Erika seconded the motion.</p>