

## July 24, 2024: Riverside Leadership Academy - Board Meeting Agenda

Board of Directors Meeting Date: July 24, 2024 @ 7:00 PM	Action	Person	Notes
<b>Open Session</b>			
Meeting called to order Welcome guests & recognition	Announce	Board Chair	Virtual Meeting Information: <a href="#">Google Meet</a> Called to order at 7:04pm Present: Alex, Steven, Jess, Siobhan
<b><u>Reading of Mission Statement</u></b> Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.	Read the Mission Statement once the meeting is called to order.	Board Member	Mission statement read by Jess.
<b><u>Acceptance of Meeting Minutes</u></b> A. Approval of July 24, 2024 Agenda  <i>*Link documents</i>		Board Members	Motion by Alex Second by Steven Approved Unanimously
<b><u>Public Comment/Citizen Input</u></b>	Read Public Comment Statement and Guidelines	Board Chair	Request(s) for Public Comments at Board Meeting
<b><u>Announcements and Acknowledgements</u></b> A. Dan Glanton-Thank you! B. Request to change 8/14/2024 Meeting C. Meeting needed for week of 7/29/2024			Siobhan made announcements and acknowledgements as listed.
<b><u>Reports</u></b>			
<b><u>Administrative Report</u></b> A. Executive Director Report	Report	Executive Director	County commissioners meeting update- all are invited to attend.  Furniture is being donated from Maureen Joy Charter School. We need help getting the furniture picked up in Durham. Siobhan will communicate time and day. Board

**July 24, 2024: Riverside Leadership Academy - Board Meeting Agenda**

			<p>members that are available next week will assist with the unloading of furniture.</p> <p>My Hot LunchBox- Vendors have been secured by Kelly and Siobhan (Lacaseda, Jimmy Johns, Moore’s, and Pizza Hut)</p> <p>We are in need of a 4th kindergarten class to fill our enrollment numbers and to provide more opportunity for our families on the waitlist for Kindergarten. Alex made a motion to increase out kindergarten classrooms from 3 to 4 and to hire an additional kindergarten TA. Steven seconded. No further discussion. Motion passed unanimously.</p> <p>Next newsletter will go out either Friday or Monday.</p> <p>There have been some questions about families having their own spirit wear created. Recommendation that spirit wear should have the approved RLA logo, and nothing else. Team agrees.</p>
<p><b><u>Transportation</u></b>  <b>A. Bus Update</b></p>		<p>Executive Director and CSP Representative</p>	<p>Siobhan discussed bus updates. There is a recommendation to purchase used buses as reviewed by Mr. Glanton. Mechanic reviewed and approved. Steven motioned to accept the recommendation to purchase 3 used buses. Jess seconded. No further discussion. Motion approved unanimously</p> <p>Community stops- have a few more to solidify. Some businesses have agreed. Alex suggested asking Temple if we could stop there. Siobhan said she would ask, but another school is already using that space as a stop.</p>

**July 24, 2024: Riverside Leadership Academy - Board Meeting Agenda**

<p><b><u>Committee Reports</u></b></p> <ul style="list-style-type: none"> <li>A. Finance Committee</li> <li>B. Facilities Committee</li> <li>C. Personnel Committee</li> <li>D. Governance Committee</li> <li>E. Outreach Committee- Spirit Wear Update</li> </ul>		<p>Board/Committee Member</p>	<p><b>Facilities-</b> Steven gave update- Still awaiting our temporary CO. Furniture should be delivered on Monday. We anticipate having our TCO on Friday of this week.</p> <p><b>Outreach-</b> Spiritwear purchasing plan is ready to implement. We will use google sheet to collect orders. Alex will manage payments and submit to CSP for money transfer to ensure all financial security measures are met. Alex recommended we deploy spirit wear order forms. Steven motioned to accept recommendation Jess seconded. Motion approved unanimously</p>
<p><b><u>Closed Session</u></b></p>			
<p><b>Closed Session - Pursuant to <a href="#">NC GS 143.318.11</a></b></p>	<p>Personnel</p>	<p>Executive Director Board Members</p>	<p>Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:</p> <p>Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.</p> <p>The Board will give their best estimate of the time needed for Closed Session, but all timing will be approximate.</p> <p>Motion to enter closed session at 7:44pm by Alex. Seconded by Steven. Motion passes unanimously.</p> <p>Returned from closes session at 7:51.</p>
<p><b>Action after Closed Session (if needed)</b></p>			
<ul style="list-style-type: none"> <li>1. Personnel recommendations</li> <li>2.</li> <li>3.</li> </ul>			<p>Steven motioned to approve personnel as presented. Alex seconded. No further discussion.</p>

**July 24, 2024: Riverside Leadership Academy - Board Meeting Agenda**

			Motion approved unanimously.
<b>Adjournment</b>	Announce	Board President / Chair	Meeting adjourned at 8:05pm.