



March 11, 2026: Riverside Leadership Academy - Board Meeting Agenda



Board of Directors Meeting Date: March 11, 2026 @ 6:00 PM On Campus - In Person Main Building Room 107 Performing Arts Lab	Action	Person	Notes: Present- Alex Ranieri, Alex Bogdanoff, Josh Littlejohn, Shane Ecklund, Evan McConnell, Amy Hobgood(virtual), Kelly Holland(virtual), Siobhan Brewer, Jamie Barnes(virtual), Cory Draughon (virtual), Jordan Heath (virtual)
Open Session			
<u>Meeting called to order</u> <u>Opening Statement (if public is present)</u> Welcome, and thank you for joining us this evening. Riverside Leadership Academy board meetings are held to conduct the official business of the school, and we welcome the public to attend and observe. Please note that this meeting is not a forum for open discussion. Members of the audience are not permitted to ask questions or direct comments to the board during the meeting. Anyone wishing to address the board must sign up for public comment on the RLA website at least 24 hours in advance. We appreciate your cooperation and understanding as we conduct the business of the school. <u>Welcome guests & recognition:</u>	Announce	Board Chair	Alex R. called meeting to order at 6pm. No public present. No special guests. Mrs. Brewer shared several staff shout-outs (Peer to Peer) with the board.
<u>Reading of Mission Statement</u> Through project based and leadership curriculums, Riverside Leadership Academy develops confident, community focused, future ready leaders. Students thrive from meaningful connections between families, school staff, and community members curated by involvement of all stakeholders.	Read the Mission Statement once the meeting is called to order.	Board Member	Alex B read mission statement.
<u>Acceptance of Meeting Agenda and Minutes</u> A. Approval of March 11, 2026 Agenda B. Approval of Minutes a. February 11, 2026	Review, Vote	Board Members	Shane made a motion to accept the agenda for the evening and acceptance of the minutes from the February 11th meeting. Evan seconded the motion. Motion passed unanimously.



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<u>Public Comment/Citizen Input</u> <u>LINK TO FULL POLICY</u> “At the beginning of each Board meeting any citizen is invited to address the Board of Directors about matters related to Riverside Leadership Academy. Please be aware that disrespectful comments or comments of a personal nature directed at an individual either by name or inference, will not be allowed. If you have a personnel concern, it should be directed first to the Executive Director, then to the Board Chairperson and finally in writing to the Board. As Chairperson, I will stop you if your comments are inappropriate or when your time has expired. The Board is here to listen and will not respond to any remarks at this meeting. If further clarification or a response is necessary, you may be contacted later. Each speaker is asked to begin by stating your first and last name. You will have three (3) minutes to address the Board [unless the time is revised and stated by the Chairperson]. Your time begins after you state your name. Our first speaker tonight is...”	Read Public Comment Statement and Guidelines	Board Chair	
Reports			
<u>Administrative Report</u>	Share	Executive Director	Mrs. Brewer highlighted a few areas of the Administrative Report: She went over enrollment and current applications for the 26-27 school year. Of currently enrolled scholars, 95% have indicated that they plan to return to RLA for the 26-27 school year. Ideas shared about collecting more information about what “traditional school experience” means. Mrs. Brewer shared a month in review- projects and activities across the school. Reviewed upcoming events for March. Student ambassadors have been nominated and will lead tours for potential future families. Younger kids will be paired with older kids. Once parents and students commit, ambassadors will be selected. Award ceremonies will be coming up and will be separated by grade level (learned from our last awards ceremony that many parents will attend). Upcoming kindergarten parents will be invited to an open house towards the end of the school year. Kindergarten



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			assessments will be done at that time. The administrative team is going through some professional development. (Leaders Building Leaders, Alex Quigly coaching, and Charter School Leader Cohort) Teacher of the Quarter is Tammy Wick. She will be recognized during next month's meeting. No scholars are currently being enrolled for this year as we prepare for next year's enrollment.
<u>New Business</u> A. Punchlist Walk Through Date B. Stakeholder Survey C. Chamber of Commerce	Share	Board	A. Will cover during committee meetings. B. Last year Mrs. Brewer sent out a stakeholder survey. That survey will go out again this year after spring break. Board members can review the survey between now and next month's meeting. C. RLA will be joining the Chamber of Commerce. Mrs. Brewer will be asking to host the October Chamber of Commerce meeting.
<u>Committee Reports</u> A. Facilities Committee a. Fencing Repairs/Installation b. Blinds - being installed 3/16 c. K-8 Building - End of Warranty Prep d. Lawn Care Contract B. Finance Committee a. NCDOT Reimbursement b. February Financials c. Current Budget d. 26/27 Budget C. Governance Committee a. Dress Code b. Board Evaluation Tool c. Evaluation Process for ED (Google Form) D. Outreach Committee a. General Outreach Updates b. Non-recruitment event c. NCCF grantseekers workshop d. Hosting elected officials e. CSP Marketing	Share Vote Share Vote Vote Share Share	Board/Committee Member	A. Facilities- Evan reported-End of Warranty Prep- March 21, 2026 punch list walk-through by facilities committee. Teachers have until March 13th to give Mrs. Brewer a list of issues teachers are noticing with facilities. Alex R's dad will be onsite that day and can help. Parents can be invited but Mrs. Brewer needs the wording for the request so that she can identify the right people for the "job". Question- Could we get a certified building inspector? Answer- We could, but we really need to get long-term maintenance contracts in place. Also need an updated drawings before walkthrough. Fencing repairs and installation- will occur over spring break. This will be include playground and retention ponds and adjusting fence. Blinds will be installed in the Performing Arts space on 3/16/26. Long term goal is to have a long term facilities plan in place by next year. Long care bids are due by the end of next week. We will need a special called meeting to vote on new contract before next meeting. B. Finance Committee- Evan reported on CSP financial statements. EOY projections indicate that we will not



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f. Military families E. Athletics Committee a. Y Partnership Update b. Athletics Fundraiser (VIP Parking) c. Soccer Field Update d. RLA Sports Options (possible start date) e. Path to Creekside f. Athletics Handbook (in works)	Share		have any surplus. This is due to enrollment numbers, as well as lack of a state approved budget. Bond covenant for next year is a 30 day cash on hand reserve. The goal is to have the DOT reimbursement in place to help reach that covenant. Evan is awaiting individual invoices from Hubrich to move forward with reimbursement. We really need to have this submitted by the end of the month so that we can have Michelle (Bond holder representative) notified. Mrs. Brewer has been keeping in contact with Michelle to keep her up to date. Modular sales are in the works. Possible buyers coming out on Friday to tour the modulars. Budget planning for next year is in progress. C. Governance- Policy review for Dress Code Policy- changes are tracked in red. No major changes, clarifications about school color shirts, length of shirts, definition of undergarments, shirt sleeve openings, length of shorts must cover bottoms and touch top of thigh. Question- How are we enforcing this? Seems like a policing nightmare. Mrs. Brewer has gathered some ideas to decrease the burden on teachers. How can we hold parents accountable for this as well? Josh motioned to implement the new dress code policy for the 26-27 school year. Alex seconded this motion. Motion approved unanimously. The Board Evaluation policy previously was just the tool itself. The revised policy actually lays out the procedure for Shane motioned to accept the updated Board Evaluation Policy Josh seconded the motion. Evan questioned where this data is stored. Kelly Holland suggested that you do not have to include where the data stored in the policy. Motion passed unanimously. Executive Director Evaluation- The process of evaluation for Mrs. Brewer should have included goals, mid-year review, and a final review. However, we did not have those goals in place. Alex has worked with Mrs. Brewer have drafted some goals at this point in the year. Alex
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			Quigly will work with Mrs. Brewer to develop revised goals for the 26-27 school year. No action is currently required from the board. D. Outreach-Josh shared that outreach committee is working on non-recruitment events as well as recruitment ideas. Shared LOTs of ideas. Trying to build a relationship with Cherry Point. Possible closed event for Elected Officials, Art Community and Culture night in April, Rotary relationships, Pre or Post Show reception for arts shows in the future, non-profit roundtable event, and possible future grant opportunities. Commitment to engage with at least three new families/people to share info about RLA. The committee has charged the board to make the same commitment. The outreach committee will determine follow up protocol for those contacts. Alex R. shared information regarding Clean Bus Initiative/Grant. Is there an interest from the board for hosting an elected official event? Could we consider a military family priority for enrollment? Not currently in our policy, but could consider this change. Governance will take this. Marketing report is provided from CSP. However, Kelly Holland stated that the Marketing team could come present to the board. Board was in favor of this. E. Athletics- Alex B shared that the Y partnership is going well. Committee is discussing jerseys. More to come about that. VIP parking- \$821 was collected during the VIP Parking fundraiser. Question- Where is this notated in the budget? CSP has created a dedicated budget line item to track this revenue. Discussion on how to make the most of this fundraiser. Soccer field update- RLA sports options- can we offer stipends to coaching? Can the board run the athletics program until we have an athletic director? Amy stated that it is not recommended. Suggested a booster club. Athletics
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			committee has researched possible options for sports that could be options. The athletics committee will meet with other schools to learn how small charters have built programs from the ground up. Goal- Start a small athletics program in 2027-2028 school year.
Closed Session			
Closed Session - Pursuant to NC GS 1418.11 (a) Permitted Purposes: # None at this time It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required: Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment. The Board will give their best estimate of the time needed for Closed Session, but all timing will be approximate.	Announce	Executive Director Board Members	Shane motioned to go into closed session at 7:53pm. Josh seconded this motion. Motion approved unanimously. Shane motioned to exit closed session at 8:40pm. Josh seconded. Motion passed unanimously.
Action after Closed Session (if needed)			
1. Approve 3 substitute teachers for hire.			Shane motioned to approve three substitute teachers. Evan seconded the motion. Motion passed unanimously.
<u>Adjournment</u>	Announce	Board President / Chair	Josh motioned to adjourn the meeting at 8:41. Shane seconded the motion. Motion passed unanimously.

- RLA Event Coverage Sign-up: <https://www.signupgenius.com/go/10C0A49AEAF2AA0FEC43-60491857-rlaboard>